



GOVERNMENT GIRLS' GENERAL DEGREE COLLEGE

Faculty Code of Conduct

Prepared by
Internal Quality Assurance Cell

Goal of Education:

The basic purpose of education is to create skills and knowledge for the betterment and advancement of the society in general. Higher education is a rich cultural and scientific asset which enables personal development and promotes economic, technological and social change. Higher education help humans to develop intellectual curiosity and character. It drives the students to identify and set career goals that make them ready for professional setups.

Aim of the Code of Conduct:

The aim of this code is to provide a perfect ambience as possible for teaching, learning, and well-being of learners. With these goals and aims, the teachers of the college are expected to observe a strong sense of professional and skilled ethics and service delivery to meet the following ends.

Code of Professional Ethics:

The adoption of teaching as a profession assumes the obligation to conduct in accordance with the ideals of the profession. A teacher is the role model to a society. He/she is always under scrutiny of the community at large. Every teacher should see that there is no discordancy between his/her precepts and practice.

Teachers Should –

- Adhere to a responsible pattern of conduct and behavior expected of them from the community, and manage their private affairs in a manner consistent with the dignity of the profession, particularly so with the advent of online digital social media communications.
- Seek continuous professional growth through study and research.
- Perform their duties in the form of teaching tutorial, practical and seminar work conscientiously and with dedication.
- Cooperate and assist in carrying out functions relating to the educational responsibilities of the college and the University, such as: assisting in appraising application, advising and counselling students as well as assisting in the conduct of college and university examinations, including supervision, invigilation, and evaluation.
- Express free and frank opinion by participation at professional meetings, seminars, conferences, etc. towards the contribution of knowledge; and maintain active membership of professional organizations and strive to improve education and profession through them.
- Participate in co-curricular and extra-curricular activities, including community service.
- Should discourage or not indulge in plagiarism or other non-ethical behaviour in teaching and research.
- Should not discriminate against a student on political grounds or for reasons of race, caste, religion, language or sex or for other reason of an arbitrary or personal nature and shall not incite students/teachers against other teachers, colleagues or administration/Governing body of the College and the University.
- Should have a freedom of thought and expression. He shall not misuse the facilities or forum of the College / University.
- Should not refuse to carry out the academic and administrative decision taken by the Principal/Governing body.
- Should not make use of resources and/or facilities of the Department/College/University/Governing body for personal, commercial, political or religious purpose.
- A teacher shall not be partial in assessment of a student or deliberately overmark, undermark or victimize a student on any grounds.
- Should not conduct /participate in private coaching classes directly or indirectly. He /She shall not accept private tuitions.
- Should not indulge in, directly or indirectly, any malpractice or unfair means in teaching or examination/ administration.
- Should not furnish incorrect information regarding his /her qualifications, age, etc. in respect of his/her appointment/promotion.

Teachers in relation to the student:

Teachers Should –

- Respect the right and dignity of students in expressing her opinion and deal justly and impartially with students regardless of their religion, caste, political, economic, social and physical characteristics; eliminate all forms of discrimination at all times.
- Recognize the difference in aptitude and capabilities among students and strive to meet their individual needs.
- Encourage students to improve their attainments, develop their personalities, empower self-esteem, academic excellence, and at the same time contribute to community welfare.
- Inculcate amongst students, scientific outlook and respect for physical labour and ideals of democracy, patriotism and peace.
- Be affectionate and respectful in their interactions with the students and not berate them constantly; and instead employ positive methods of corrective discipline
- Pay attention to only the attainment of the student in the assessment of merit.
- Make themselves available to the students even beyond their class hours and help and guide students without any remuneration or rewards.
- Refrain from inciting students against other students, colleagues and administration.

Teachers in relation to colleagues and authorities:

Teachers Should –

- Treat other members of the profession in the same manner as they themselves wish to be treated, and speak respectfully of other teachers and render assistance for professional betterment. Seek continuous professional growth through study and research.
- Refrain from allowing considerations of gender, caste, creed, religion, race in their professional endeavors
- Discharge their professional responsibilities according to the existing rules and regulations (WBSR).
- Cooperate in the formulation of policies of the institution by accepting responsibilities as members of various committees formed for such purposes and discharge their duties, which such committees may demand.
- Cooperate with the authorities for the betterment of the institutions.
- Avoid harsh and abusive statements, meant to injure the sentiments of fellow teaching staff, since each member, even in a personal capacity, represents the Institution, their public statements should reflect the ethos of the institution.
- While availing themselves of leave, teachers should keep in view their particular responsibility for completion of academic schedule.

Teachers to Non-teaching Staff:

Teachers should give the non-teaching staff their due respect and treat them as colleagues and equal partners for smooth functioning of academic and administrative works of the institution.

Teachers and Guardians:

Teachers of each and every department should maintain contact with the guardians of their students, send reports of their performance to the guardians whenever necessary, and meet the guardians in meetings convened for the purpose and collect feedbacks from them for mutual exchange of ideas, for improving and betterment of the teaching learning process.

Teacher and Society:

Teachers Should –

- Work to improve education in the community through collaboration and strengthen the community's moral and intellectual values.
- Be aware of the social problems and take part in such activities as would be conducive to the progress of the society and hence the country as a whole.
- Perform the duties of citizenship, participate in community activities and shoulder responsibilities of public offices.
- Refrain from behaving in ways which tend to promote feelings of hatred or enmity among different communities, religious and linguistic groups but actively work for National Integration.
- Reach out and act in helpfulness to the differently abled persons in need.
- Devote to inculcate such values that will lead to the creation of responsible, dutiful, and socially aware citizens. All teachers will be expected to contribute to the upholding of this ethos as the institution is dedicated to caring for the environment.



Principal